

Newham Business Improvement District**Highways Maintenance - Service Baseline****Responsible authority: Cornwall Council****Commissioned body delivering highway maintenance on behalf of the responsible authority:****Cormac Solutions Ltd****Head of Commissioned body****Dominic Bostock (MD, Cormac Solutions Ltd)****Responsible Officer:****Steve Bayley (Network Manager)**

Number of Staff & Equipment	<p>Highway maintenance is managed by Cormac Solutions Ltd on behalf of Cornwall Council.</p> <p>As the work is needs based and covers the whole of the county, it is not possible to identify the number of staff that would carry out work and the amount and type of equipment that would be used in the Truro BID area.</p>
Specification	<p>Maintenance of public highway</p> <p>Cornwall Council budgets are allocated within defined areas and weighted according to road hierarchy (road class/traffic volume/urban/rural/strategic importance etc.)</p> <p>The Council has a duty to maintain the highway for the safe use of the public throughout Truro including the BID area. This will include a reactive response to all issues defined within the Council's Highway Maintenance Manual as category 1 or 2 defects. This includes potholes, trips, faulty ironwork and covers etc.</p> <p>In the city centre, a walked safety inspection is carried out at a prescribed frequency (varies from 1 – 4 months depending on category of road). These inspections are supported by maintenance gangs which are able to respond to repair any category 1 or 2 defects by the stipulated response times.</p> <p>At other times, these gangs will be carrying out other scheduled maintenance work. The aim of this maintenance work is to make 'like-for-like' repairs where this is reasonably practicable. In some instances, temporary solutions may be made, and these would normally be followed by permanent repairs which would be added to a programme of work.</p> <p>Cormac Solutions Ltd operates a 24 hour emergency cover regime and any urgent highway repairs should be completed by the end of the next working day.</p> <p>In addition, similar regimes exist for the maintenance of street lighting and traffic signals.</p>

Specification (cont)	<p>Routine Maintenance</p> <p>For non-hazardous defects and repairs of a more minor nature, Cormac Solutions Ltd will respond in a responsive manner with the works taking place within its programme and allocated budgets.</p> <p>This could be as a result of routine 'service' inspections, follow-ups to temporary responsive repairs and/or third-party reports.</p> <p>Gully emptying is scheduled work with a typical frequency of once per year for most gullies. However, 'problem' gullies will be attended to on a more frequent basis.</p> <p>GPS is now being used extensively to provide an improved drainage inventory and records of activity so that "problem" gullies can be identified.</p>
	<p>Car Parks</p> <p>The same team of Highway Inspectors will also make safety inspections of CC off-street car parks and will prioritise remedial works on the same basis as the highway. Civil Enforcement Officers will also make daily inspections of car parks and will ensure all car park machinery is in working order.</p>
	<p>Programmed Maintenance</p> <p>More significant works (e.g. resurfacing of carriageways and footways) are identified either through condition surveys or service inspections. The programme of these works is prioritised on a countywide basis.</p>
	<p>Licensing functions</p> <p>Cornwall Council is responsible for license management of skips, scaffolds, tables and chairs for pavement (e.g. for cafes) and other miscellaneous activities.</p>
	<p>Statutory undertaker functions</p> <p>Cornwall Council is responsible for coordination of streetworks – e.g. gas, electricity, redevelopment, construction work.</p>
Specification (cont)	<p>Responsible for enforcement of obstructions on the highway</p> <p>Cornwall Council is responsible for taking action against obstructions on the highway – e.g. advertising boards and goods on the pavement. This practice was last reviewed through a Single Issue Panel in 2006, with an updated 'Working Practice' issued in 2013. The council operates a discretionary approach with action being taken according to level/severity of obstruction.</p>

	<p>Responsible for road traffic signs and road markings</p> <p>Cornwall Council is responsible for mandatory (e.g. No Entry), warning and direction signs within current Council policy.</p> <p>Responsible for maintenance</p> <p>Responsible for maintenance of all adopted highways, including new highway improvements and newly adopted developments.</p>
Existing Value of Contract/Service	<p>Works are part of Cornwall Council's term contract for highway maintenance.</p> <p>Works are prioritised within the respective Highways Manager areas. It is not possible to identify the value of work carried out in the BID area, as the costing system does not report at this level.</p>
Boundary Area	Newham BID Area